Personal Data Processing Policy

1. General Provisions

This Personal Data Processing Policy has been drawn up in accordance with the requirements of the Federal Law of July 27, 2006. № 152-FZ "On Personal Data" and determines the procedure for processing personal data and measures to ensure the security of personal data taken by Individual Entrepreneur Dzmitry Rastislavavich Murashkin (hereinafter referred to as the Operator).

1.1. The Operator sets as its most important goal and condition for the implementation of its activities the observance of human and civil rights and freedoms in the processing of personal data, including the protection of the rights to privacy, personal and family secrets.

1.2. This Operator's Personal Data Processing Policy (hereinafter referred to as the Policy) applies to all information that the Operator may receive about the visitors to the website http://djmeduza.com.

2. Basic concepts used in the Policy:

2.1. Automated personal data processing — personal data processing using computer technology;

2.2. Personal data blocking — temporary interruption of personal data processing (except if the processing is necessary to clarify personal data);

2.3. Website – a set of graphic and information materials, as well as computer programs and databases that ensure their availability on the Internet at the web address https://igni.studio

2.4. Personal data information system — a set of personal data contained in databases and information technologies and technical means that ensure their processing;

2.5. Personal data depersonalization — actions that make it impossible to determine the ownership of personal data to a specific User or any other personal data subject without using additional information;

2.6. Personal data processing — any action (operation) or a number of actions (operations) performed with or without automation tools, including collection, recording, systematization, accumulation, storage, refinement (update, modification), extraction, use, transfer (dissemination, provision, access), depersonalization, blocking, deletion, destruction of personal data.

2.7. Operator — a state body, municipal body, legal entity, or an individual that independently or jointly with other persons organizes and (or) processes personal data, as well as determines the purposes of processing personal data, the composition of personal data to be processed, the actions (operations) performed with personal data;

2.8. Personal data — any information related directly or indirectly to a specific or identifiable User of the website https://igni.studio;

2.9. User — any visitor to the website https://igni.studio;

2.10. Provision of personal data – actions aimed at disclosing personal data to a certain person or a certain range of persons;

2.11. Dissemination of personal data – any actions aimed at disclosure of personal data to an indefinite range of persons (transfer of personal data) or at familiarization with personal data of an indefinite range of persons, including disclosure of personal data in the media, placement in information and telecommunication networks or provision of access to personal data in any other way;

2.12. Cross-border transfer of personal data – transfer of personal data to the territory of a foreign state, to a state authority of a foreign state, to a foreign individual or legal entity;

2.13. Destruction of personal data – any actions as a result of which personal data are destroyed irrevocably with the impossibility of further restoring the content of personal data in the personal data information system and (or) the material carriers of personal data are destroyed.

3. The Operator may process the following personal data of the User:

3.1. Surname, first name, patronymic:
3.2. E-mail;
3.3. Phone numbers;
3.4. Company details;
3.5. The site also collects and processes anonymized data about visitors (including "cookies") with the Internet statistics services (Yandex Metrika, Google Analytics, etc.).
3.6. The above data hereinafter are united by the general term of the Personal Data.

4. Purposes of Personal Data Processing

4.1. The purpose of processing the User's personal data is to clarify the details of possible cooperation.

4.2. The Operator also has the right to send notifications to the User about new products and services, special offers, and various events. The User can always refuse to receive information messages by sending an email to the Operator at info@igni.studio marked "Refusal to receive notifications about new products and services and special offers."

4.3. Anonymized User data collected with the Internet statistics services are used to collect information about the actions of Users on the website, improve the quality of the website and its content.

5. Legal Basis for Personal Data Processing

5.1. The Operator processes the User's personal data only if they are filled in and/or sent by the User independently through special forms located on the website: https://igni.studio. The User agrees with this Policy by filling out the appropriate forms and/or sending his personal data to the Operator.

5.2. The Operator processes anonymized data about the User if it is allowed in the settings of the User's browser (saving cookies and the use of JavaScript technology are enabled).

6. Procedure for Collecting, Storing, Transmitting, and Other Types of Personal Data Processing

The security of personal data processed by the Operator is ensured by implementing legal, organizational, and technical measures necessary to fully comply with the requirements of the current legislation in the field of personal data protection.

6.1. The operator ensures the safety of personal data and takes all possible measures to exclude access to personal data of unauthorized persons.

6.2. The User's personal data will never, under any circumstances, be transferred to third parties, except for the cases related to the implementation of the current legislation.

6.3. If ant inaccuracies in personal data are detected, the User can update them independently by sending a notification to the Operator to the Operator's e-mail info@igni.studio marked "Updating personal data".

6.4. The period for processing personal data is unlimited. The User can at any time revoke his/her consent to the processing of personal data by sending a notification to the Operator's email info@igni.studio marked "Withdrawal of consent to the processing of personal data."

7. Cross-Border Transfer of Personal Data

7.1. Before starting the cross-border transfer of personal data the Operator is obliged to make sure that the rights of personal data subjects are reliably protected by the foreign state to which the personal data are to be transferred.

7.2. Cross-border transfer of personal data on the territory of foreign states that do not meet the above requirements can be carried out only if the personal data subject agrees in writing to the cross-border transfer of his/her personal data and/or sings an agreement to which the personal data subject is a party.

8. Final Provisions

8.1. The User can receive any clarifications on issues of interest regarding the processing of his/her personal data by contacting the Operator via e-mail info@igni.studio.

8.2. This document reflects any changes in the Personal Data Processing Policy of the Operator. The policy remains in force indefinitely until it is replaced by a new version.

8.3. The current version of the Policy is freely available on the Internet at http://igni.studio/privacy_policy.